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| **CRT-II-JUN-2019** | | | | | |
| **NAME:** | | | | **DATE:** | |
| **CLASS** | **V** | **SUB** | | | **CS** |
| Les:2 Objects in word 2016 | | | **MARKS: /20** | | |

1. **Choose the correct option: 4x1=4**
2. The wrap Text command is available in the \_\_\_\_\_\_\_\_\_\_\_\_\_\_ group of the format tab.
3. Arrange b) Wrap c)Alignment d) None of these
4. Which of the following Visual effects can be applied to word Art?
5. Shadow b) Glow c) Bevel d) All of these
6. Which of the following options is available in the Adjust group of the Format tab?
7. Corrections b) Crop c) Online Pictures d) None of these
8. The term ‘object’ in word 2016 includes
9. Word Art b) Pictures c)Text Boxes d) All of these
10. **Fill in the blanks: 4x1=4**
11. For gradient fill, use \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ in the WordArt styles group.
12. \_\_\_\_\_\_\_\_\_\_\_\_ means to remove unwanted edges of a picture.
13. The Word Art option is available on the \_\_\_\_\_\_\_\_\_\_\_\_\_ tab.
14. The pictures option is available in the \_\_\_\_\_\_\_\_\_\_\_\_\_\_ group of the Insert tab.
15. **Write T for the true statement and F for the false one: 4x1=4**
16. The crop Command is available in the size group \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.
17. Text within a text box can be formatted as word Art \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
18. You can insert shapes in a document \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
19. Only one text box can be inserted in a word document \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.
20. **Give one word for the following: 4x1=4**
21. The option used to change the direction of Word Art.
22. Removing unwanted portions of a picture.
23. The graph of the Format tab to control which shape should appear on top.
24. The option to change the shape of a text box.
25. **Answer the following : 2x2=4**
26. What do you mean by cropping?
27. What is the use of the Position command?

***&&&&&& ALL THE BEST &&&&&&***